

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
JANUARY 17, 2023
6:00 PM**

NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 6:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.

- A. Call to Order
 - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
 - 1. Approval of Agenda
 - 2. Consent Agenda
 - a. Approval of Minutes
 - b. Claims
 - c. Payroll
 - d. Other
- F. Presentations
- G. Department Reports
- H. Council Business
 - 1. MOA PD Retention Pay
 - 2. Building Official/ Code Enforcement / City Planner
- I. Resolutions
- J. Ordinances
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

NEXT REGULAR COUNCIL MEETING WILL BE ON FEBRUARY 6TH 2023 AT 6:00 PM.

AGENDA TITLE: CONSENT AGENDA

DATE: JANUARY 17, 2023

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____ **X**_____

RESOLUTION_____ OTHER_____

MOTION_____ **X**_____

EXPLANATION:

The consent agenda includes the following:

Minutes of the January 3rd, 2023, regular council meeting, second pay period December checks #56468 – 56499, 901540 – 901541, Direct Deposit 1/6/25023 in the amount of \$114,538.04, January 17, 2023, claims checks #56500 – 56541, 901543 - 901545 in the amount of \$152,909.83

FISCAL IMPACT:

Payroll checks in the amount of \$114,538.04, claims checks in the amount of \$152,909.83.

ALTERNATIVES:

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

STAFF RECOMMENDATION:

Approve the consent agenda.

MOTION:

I MOVE TO APPROVE THE CONSENT AGENDA.

**GOLDENDALE CITY COUNCIL
REGULAR MEETING
January 3, 2023
6:00 PM**

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

ROLL CALL

Council Present: Mayor Michael A Canon (Not voting), Council Member Andy Halm, Council Member Ellie Casey, Council Member Dave Jones, Council Member Miland Walling, Council Member Steve Johnston, Council Member Filiberto Ontiveros

Staff Present (Not Voting): City Administrator Pat Munyan, Clerk Treasurer Sandy Wells, Police Chief Jay Hunziker, Fire Captain Julianna Ontiveros

Motion: I move to excuse Council Member Loren Meagher, **Action:** Motion, **Moved by** Council Member Steve Johnston, **Seconded by** Council Member Andy Halm
Motion Passed Unanimously

PUBLIC HEARING (FOR AGENDA ITEMS ONLY)

No Public Comment

AGENDA AND CONSENT AGENDA

Motion: I move to approve the agenda and consent agenda, **Action:** Motion, **Moved by** Council Member Dave Jones, **Seconded by** Council Member Andy Halm.
Motion Passed Unanimously

PRESENTATION

Tourism Application Process by Dennis Schroder gave a presentation complaint on the Chamber of Commerce not giving their proof of their tourism spending the way everyone else was. Dennis would like to see the city do an audit for all Chamber receipts for past tourism application funding. Dennis would like the city to hold their current funding check until the audit is complete and wants the event committee to have better training.

Clerk Treasurer Sandy Wells informed Dennis that the current administration does require the Chamber give their proof of spending like everyone else.

Council Member Filiberto Ontiveros would like to see the city hold a workshop to go over the tourism funding application process.

Council Member Dave Jones thanked Mr. Schroder for bringing his concerns to the city regarding the Chamber. The purpose of the tourism dollars is to provide funding to eligible businesses or groups who will positively impact tourism in the city. Most of that money goes to the Chamber of Commerce and Dave feels that they play a vital role in tourism in the city. Dave feels they Chamber did their job. They were turning in what they were asked to turn in and they shouldn't be penalized for it.

Council Member Steve Johnston thinks it's a good idea to fund the Chamber and we shouldn't hold their wages.

Mayor Mike Canon wants to see us hold everyone to the same standards when it comes to tourism.

DEPARTMENT REPORTS

City Administrator Pat Munyan, the city crew has been working on the slick roads. They have over Christmas and New Year's worked on 33 broken water lines. Currently the city had to shut down the Dollar General due to a sewer water leak. I would like Filiberto to come and help me set up a SAMS account. I handed the council the Shoreline Master Program Agreement. If any of you have any comments, please let me know and I will send your comments or concerns back to The Watershed Company. I will put this on the website, and we will have a public hearing on the shoreline Master program and then it will be ready for adoption. Public Works meeting will be at 3:00 on January 4th, 2023.

Police Chief Jay Hunziker, our cases ending in 2022 at 3206. We received \$10,000 for law enforcement use of force training. We have five applications for our office position and will be doing interviews next week.

Fire Captain Julianna Ontiveros, the Fire Department had 194 calls for the 2022 year. Our average dispatch to in route time for fire calls is 5 minutes. Dispatch to in route time for EMS calls is 6 minutes.

COUNCIL BUSINESS

Tourism Committee Recommendations by Dave Jones attached to your council packet is the tourism applications and the event committee's recommendations. The recommendations for tourism events to be funded is:

- Brighter Goldendale Christmas \$10,000
- GMA Show and Shine \$5,500
- GMA Concours De Maryhill \$5,500
- Chamber of Commerce \$45,000
- Goldendale Pride \$1,700
- Goldendale Kiwanis \$0.00
- Abate of Washington \$13,000

Council Member Steve Johnston feels that if the city can give money to the Goldendale Pride and support their flag then the city should also give money to the Goldendale Kiwanis and support our American Flag.

Council Member Andy Halm took offense for Steve's comments and let Steve know that the committee wanted to give the money to the Kiwanis, but it doesn't meet the criteria.

City Administrator Pat Munyan, the Kiwanis doesn't meet the criteria for the tourism dollars but there is a way for us to buy the material out of the general fund and donate it to the Kiwanis.

Council Member Dave Jones said we were hoping to find a way to buy the flags for the Kiwanis it just didn't meet the tourism criteria.

Motion: I move to for the council to approve the requested appropriation for the Kiwanis's Club in the amount of \$2388.00 to come out of the general fund and donate the supplies, **Action:** Motion, **Moved by** Council Member Steve Johnston, **Seconded by** Council Member Miland Walling
Motion Passed Unanimously

Motion: I move to approve the event committee recommendations for events to be funded with tourism dollars in the amount of \$80,700, **Action:** Motion, **Moved by** Council Member Filiberto Ontiveros, **Seconded by** Council Member Andy Halm.
Motion Passed (**summary:** Ayes = 5, Nays =1, Abstain =0)
Ayes: Council Member Dave Jones, Council Member Ellie Casey, Council Member Miland Walling, Council Member Andy Halm, Council Member Filiberto Ontiveros
Nays: Council Member Steve Johnston

Council Member Steve Johnston apologized to anyone he offended with his comments.

REPORT OF OFFICERS

Council Member Filiberto Ontiveros, wanted to make sure that the city is doing their part to support the local community including the businesses and their employees.

Council Member Miland Walling, I would like the city to keep supporting the chamber of commerce. We are doing a bunch of business this year and it will be a good full year.

Mayor Mike Canon, I wanted to let everyone know that all of Christmas and New Year Eve and New Year's Day, our Public Works Crew worked to shut off water valves to customers houses that had broken water pipes. They sacrificed their holiday to come to work and help our community.

PUBLIC COMMENT

Mindy Jackson, Chamber of Commerce, is the new Director for the Chamber of Commerce. She wanted to introduce herself.


ADJOURNMENT

7:37 PM

Motion: I motion to Adjourn the meeting, **Action:** Motion, **Moved by** Council Member Ellie Casey, **Seconded by** Council Member Andy Halm.
Motion passed unanimously.



Michael A Canon, Mayor



Sandy Wells, Clerk-Treasurer

Register

Fiscal: 2023, 2022

Deposit Period: 2023 - Jan 2023, 2022 - 13th month 2022

Check Period: 2023 - Jan 2023 - 1st Council Jan 2023, 2022 - 13th month 2022 - 1st Council Jan 2023

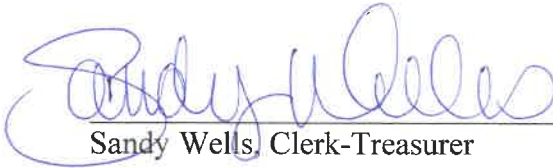
Number	Name	Print Date	Clearing Date	Amount
20016310				
Check				
56500	Allyns Building Center	1/17/2023		\$391.48
56501	Aramark Uniform Serv Inc	1/17/2023		\$495.46
56502	Basin Feed & Supply	1/17/2023		\$305.41
56503	Bishop Sanitation Inc	1/17/2023		\$129.00
56504	Bohn's Printing	1/17/2023		\$240.38
56505	Carquest Auto Parts	1/17/2023		\$908.84
56506	Clifford & Martin Inc	1/17/2023		\$12.90
56507	Crestline Construction Co. LLC	1/17/2023		\$24,178.02
56508	Eurofins-Cascade Analytical	1/17/2023		\$295.00
56509	FCS Group	1/17/2023		\$7,680.00
56510	Frazier Business Services	1/17/2023		\$151.00
56511	Goldendale Chamber	1/17/2023		\$2,566.66
56512	Goldendale City of	1/17/2023		\$3,018.20
56513	Goldendale Tire Center	1/17/2023		\$804.20
56514	Hattenhauer Energy Co LLC	1/17/2023		\$2,256.50
56515	Holcombs Market	1/17/2023		\$4.18
56516	IBS Incorporated	1/17/2023		\$439.30
56517	Klickitat Co Auditor	1/17/2023		\$407.00
56518	Klickitat County PUD	1/17/2023		\$15,935.73
56519	Larry Bellamy	1/17/2023		\$1,360.00
56520	Linda K Gouge Attorney at Law	1/17/2023		\$547.50
56521	Lori Lynn Hocht Attorney at Law	1/17/2023		\$2,715.00
56522	Menke Jackson Beyer LLP	1/17/2023		\$2,057.85
56523	Municipal Emergency Services Inc	1/17/2023		\$1,124.60
56524	Norco Inc	1/17/2023		\$52.87
56525	One Call Concepts Inc	1/17/2023		\$29.96
56526	Optimist Printers	1/17/2023		\$677.25
56527	Ray Schultens Motors Inc	1/17/2023		\$484.13
56528	Republic Services Inc	1/17/2023		\$704.07
56529	Republic Services Transfer Station	1/17/2023		\$14.00
56530	RH2 Engineering Inc	1/17/2023		\$38,680.26
56531	Teresa D Johnson CPA Inc	1/17/2023		\$2,065.00
56532	Uline	1/17/2023		\$217.42
56533	US Cellular	1/17/2023		\$1,662.11
56534	Vance Law Office	1/17/2023		\$1,732.50
56535	Verizon Wireless	1/17/2023		\$456.83

Number	Name	Print Date	Clearing Date	Amount
56536	Vic's Auto & Supply	1/17/2023		\$409.73
56537	WA St Dept of Transportation	1/17/2023		\$84.53
56538	WA ST Fire Fighters Assoc	1/17/2023		\$90.00
56539	iWorQ	1/17/2023		\$17,000.00
56540	Noah Halm	1/17/2023		\$227.18
56541	WA ST Police Canine Assoc	1/17/2023		\$50.00
901543	Invoice Cloud	1/17/2023		\$244.40
901544	WA St Dept of Revenue	1/17/2023		\$8,444.92
901545	HSA Bank Employee Plan Funding	1/17/2023		\$11,558.46
		Total	Check	\$152,909.83
		Total	20016310	\$152,909.83
		Grand Total		\$152,909.83

**CITY OF GOLDENDALE
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 56500 through 56541, 901543 – 901545 in the amount of \$152,909.83, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 13 day of January 2023.


Sandy Wells, Clerk-Treasurer

Register Activity

Fiscal: 2023, 2022

Period: 2023 - Jan 2023, 2022 - 13th month 2022

Council Date: 2023 - Jan 2023 - 1st Council Jan 2023, 2022 - 13th month 2022 - 1st Council Jan 2023

Reference	Date	Amount	Notes
Reference Number: 56500			
278244	12/31/2022	\$391.48	Service Charge
345032	12/7/2022	\$6.37	Orange Mason Line
345089	12/8/2022	\$11.81	Finish Nails, Door Stop
345286	12/13/2022	\$24.92	Spackling
345342	12/14/2022	\$2.89	Weatherproof GFCI
345362	12/14/2022	\$31.70	Coaxial Connector
345540	12/19/2022	\$2.89	Welder Outlet, Strt Elbow
345545	12/19/2022	\$19.33	Oil Field Radiator Heater
345630	12/22/2022	\$78.46	LED Bulb
345643	12/22/2022	\$25.25	Butane Torch, Coutlet, Bulbs,
		\$51.64	Electrical Tape
345785	12/27/2022	\$37.60	Pro Fuel
345825	12/28/2022	\$20.41	Gas Can
345826	12/28/2022	\$69.31	Winter Bar/ Chain Oil
345968	12/30/2022	\$8.90	Coupling, Wallplate
Reference Number: 56501			
5291134122	12/6/2022	\$495.46	Rugs, Air Odo, Tissue
5291134148	12/6/2022	\$23.44	Uniforms
5291134154	12/6/2022	\$51.07	Rugs, Mop
5291134164	12/6/2022	\$32.61	Rugs, Mat, Mop
5291139402	12/13/2022	\$16.67	Rugs, Air Odo, Tissue
5291139412	12/13/2022	\$23.44	Uniforms
5291139416	12/13/2022	\$50.78	Rugs, Mop
5291139421	12/13/2022	\$32.61	Rugs, Mat, Mop
5291143711	12/20/2022	\$16.67	Rugs, Air Odo, Tissue
5291143734	12/20/2022	\$23.44	Uniforms
5291143741	12/20/2022	\$50.78	Rugs, Mop
5291143755	12/20/2022	\$32.61	Rugs, Mat, Mop
5291147988	12/27/2022	\$16.67	Rugs, Air Odo, Tissue
5291148012	12/27/2022	\$23.44	Uniforms
5291148021	12/27/2022	\$51.95	Rugs, mops
5291148033	12/27/2022	\$32.61	Rugs, Mat, Mop
		\$16.67	
Reference Number: 56502			
78890	12/7/2022	\$305.41	Gloves
79466	12/15/2022	\$92.43	Gloves
		\$38.69	Gloves

Reference	Date	Amount	Notes
Reference Number: 56502	Basin Feed & Supply		
79996	12/21/2022	\$305.41	Gloves
80136	12/22/2022	\$41.91	Gloves
80478	12/26/2022	\$66.63	Digger Bar
Invoice - 1/12/2023 3:43:45 PM	12/31/2022	\$64.49	Service Charge
		\$1.26	
Reference Number: 56503	Bishop Sanitation Inc		
A-125720	12/13/2022	\$129.00	portable toilet rental
Reference Number: 56504	Bohn's Printing		
86782	12/29/2022	\$240.38	Copies
86783	12/29/2022	\$204.77	Copies
86784	12/29/2022	\$3.38	Copies
		\$32.23	Copies
Reference Number: 56505	Carquest Auto Parts		
4993-628138	12/1/2022	\$908.84	Wipers
4993-628558	12/14/2022	\$57.17	LED Light
4993-628587	12/5/2022	\$9.99	Twist Clevis
4993-628588	12/5/2022	\$25.66	Gloves
4993-628837	12/7/2022	\$4.93	Fuel, Lube, ATF
4993-628838	12/7/2022	\$136.03	Battery
4993-628862	12/8/2022	\$7.73	Backhoe
4993-628867	12/8/2022	\$37.50	Lube, fuel
4993-628923	12/8/2022	\$31.62	Oil Absorb
4993-629487	12/13/2022	\$60.80	Seal, Fuel, Oil Filter, Air Filter
4993-629489	12/13/2022	\$138.71	Toggle Switch
4993-629520	12/14/2022	\$11.24	UPS Shipping
4993-629521	12/14/2022	\$150.07	PSF Gallon, Packing Tape
4993-629523	12/14/2022	\$41.28	Terminal
4993-629652	12/15/2022	\$16.08	Air, Shipping
4993-629702	12/15/2022	\$100.01	Gloves
4993-630176	12/20/2022	\$22.96	Prime Guard
4993-630938	12/28/2022	\$9.18	Shop Rags, Gloves
4993-630963	12/28/2022	\$28.88	Chain Saw Bar Lube
4993-631094	12/19/2022	\$15.90	Oil Filter
		\$3.10	
Reference Number: 56506	Clifford & Martin Inc		
1076318	12/31/2022	\$12.90	Cooler Rent
Reference Number: 56507	Crestline Construction Co. LLC		
Pay Estimate #5	11/23/2022	\$24,178.02	Byers St Project
Reference Number: 56508	Eurofins-Cascade Analytical		
2300045	10/3/2022	\$295.00	Well Testing

Reference	Date	Amount	Notes
Reference Number: 56509	FCS Group		
<u>3561-22212087</u>	12/16/2022	\$7,680.00	Sewer Financial plan and Rate Forecast
<u>3562-22212088</u>	12/16/2022	\$1,582.50	Water Financial Plan and Rate Forecast
<u>3629-22209122</u>	9/16/2022	\$1,582.50	Tax Increment Area Feasibility Analysis
Reference Number: 56510	Frazier Business Services		
<u>1297</u>	12/31/2022	\$151.00	Web Maintenance for 2022
Reference Number: 56511	Goldendale Chamber		
<u>1195 December</u>	12/31/2022	\$2,566.66	December Reimbursement
Reference Number: 56512	Goldendale City of		
<u>22-263</u>	12/29/2022	\$3,018.20	Bulk Water
<u>Invoice - 1/13/2023 10:39:39 AM</u>	12/31/2022	\$84.04	Water Utility
Reference Number: 56513	Goldendale Tire Center		
<u>107401</u>	12/3/2022	\$804.20	Wheel Balance, Mounts, Tire Disposal
<u>107532</u>	12/8/2022	\$89.49	Battery
<u>107755</u>	12/19/2022	\$317.07	Battery
Reference Number: 56514	Hattenhauer Energy Co LLC		
<u>CL07517</u>	12/31/2022	\$397.64	Fuel
Reference Number: 56515	Holcombs Market		
<u>3016540928</u>	12/8/2022	\$4.18	Ice
<u>3047100956</u>	12/20/2022	\$2.09	Ice
Reference Number: 56516	IBS Incorporated		
<u>804154-1</u>	12/28/2022	\$439.30	Shop Supplies
Reference Number: 56517	Klickitat Co Auditor		
<u>22-4369</u>	12/1/2022	\$407.00	Lien
<u>22-4374</u>	12/1/2022	\$203.50	Lien
Reference Number: 56518	Klickitat County PUD		
<u>Invoice - 1/13/2023 10:57:41 AM</u>	12/31/2022	\$15,935.73	Electric Utility
Reference Number: 56519	Larry Bellamy		
<u>Dec 28 2022</u>	12/28/2022	\$1,360.00	Consultant
Reference Number: 56520	Linda K Gouge Attorney at Law		
<u>1A0478083-1A0289811</u>	12/20/2022	\$547.50	Walter John Colgan

Reference	Date	Amount	Notes
Reference Number: 56521	Lori Lynn Hoxtor Attorney at Law		
2A0094722.1	12/28/2022	\$2,715.00	
2A0094752	12/14/2022	\$385.00	Micholas Miland
2A0102334	12/14/2022	\$160.00	Ashley Walton
2A0102335	12/14/2022	\$460.00	Tasha Carpenter
2A0614582	12/14/2022	\$420.00	Katherine Wheelon
2A0674793	12/14/2022	\$530.00	Codie Rose Valdez
CR 05869	12/14/2022	\$220.00	Jordan Foley
XZ0307131.2	12/14/2022	\$320.00	Justice Beck
		\$220.00	Joanna Walton
Reference Number: 56522	Menke Jackson Beyer LLP		
Invoice - 1/13/2023 11:09:20 AM	12/31/2022	\$2,057.85	
Invoice - 1/13/2023 11:09:36 AM	12/31/2022	\$1,823.50	#044- General
		\$234.35	White - 425 W Darland
Reference Number: 56523	Municipal Emergency Services Inc		
IN1808677	12/28/2022	\$1,124.60	
		\$1,124.60	Pants
Reference Number: 56524	Norco Inc		
36678308	12/31/2022	\$52.87	
		\$52.87	Clinder Rental
Reference Number: 56525	One Call Concepts Inc		
2109076	10/31/2022	\$29.96	
2129076	12/31/2022	\$25.68	Locates
		\$4.28	Locates
Reference Number: 56526	Optimist Printers		
56188	12/29/2022	\$677.25	
		\$677.25	Window Envelopes
Reference Number: 56527	Ray Schultens Motors Inc		
41870	12/20/2022	\$484.13	
		\$484.13	Control
Reference Number: 56528	Republic Services Inc		
0487-000813085	12/31/2022	\$704.07	
		\$704.07	Garbage
Reference Number: 56529	Republic Services Transfer Station		
4178-100000898	12/31/2022	\$14.00	
		\$14.00	Transfer Station Garbage Disposal
Reference Number: 56530	RH2 Engineering Inc		
89084	12/31/2022	\$38,680.26	
		\$38,680.26	Wastewater Treatment Plant Improvements
Reference Number: 56531	Teresa D Johnson CPA Inc		
6202	12/31/2022	\$2,065.00	
		\$2,065.00	Accounting Assistance
Reference Number: 56532	Uline		
157740322w12/15/22	1/13/2023	\$217.42	
		\$217.42	Paper Towels

Reference	Date	Amount	Notes
Reference Number: 56533	US Cellular	\$1,662.11	
0552476587	12/24/2022	\$1,662.11	Cell Service
Reference Number: 56534	Vance Law Office	\$1,732.50	
2A0094706	12/28/2022	\$382.50	Amanda Edge
2A0094743	12/28/2022	\$500.00	Shawn Baker
2A0614585	12/28/2022	\$310.00	Virginia Hanewinkel
2A0674796	12/28/2022	\$190.00	Jamie Burgess
CR0002015	12/28/2022	\$80.00	Danny Woodrum
Probation Violation - Steinfeldt	12/28/2022	\$270.00	Joey Steinfeldt
Reference Number: 56535	Verizon Wireless	\$456.83	
9924501084	1/4/2023	\$360.09	Police Vehicles
9924626639	12/31/2022	\$96.74	Chlorination Station
Reference Number: 56536	Vic's Auto & Supply	\$409.73	
070585	12/1/2022	\$15.67	ice melt
070809	12/6/2022	\$346.19	fuel module
070978	12/8/2022	\$40.91	hose fittings, hydraulic hose
Invoice - 1/13/2023 1:50:20 PM	12/31/2022	\$6.96	service charge
Reference Number: 56537	WA St Dept of Transportation	\$84.53	
RE-313-ATB21017043.1	10/17/2022	\$40.80	US 97 Project
RE-313-ATB21213038	12/13/2022	\$43.73	US 97 Project
Reference Number: 56538	WA ST Fire Fighters Assoc	\$90.00	
6718	11/29/2022	\$90.00	AFS-EVIP Class
Reference Number: 56539	iWorQ	\$17,000.00	
199605	1/13/2023	\$17,000.00	Development Package
Reference Number: 56540	Noah Halm	\$227.18	
Invoice - 1/13/2023 3:15:03 PM	1/13/2023	\$122.24	Batteries
Invoice - 1/13/2023 3:15:31 PM	1/13/2023	\$43.68	notebooks
Invoice - 1/13/2023 3:15:49 PM	1/13/2023	\$61.26	notebooks
Reference Number: 56541	WA ST Police Canine Assoc	\$50.00	
Invoice - 1/13/2023 3:16:44 PM	1/13/2023	\$50.00	Membership
Reference Number: 901543	Invoice Cloud	\$244.40	
359-2022-12	12/31/2022	\$244.40	Bank Fees
Reference Number: 901544	WA St Dept of Revenue	\$8,444.92	
Invoice - 1/13/2023 1:51:01 PM	12/31/2022	\$8,444.92	excise Tax

Reference	Date	Amount	Notes
Reference Number: 901545	HSA Bank Employee Plan Funding	\$11,558.46	
Invoice - 1/13/2023 2:27:05 PM	1/13/2023	\$11,558.46	Plan Funding

Register

Number	Name	Fiscal Description	Cleared	Amount
56468	Carper, Jeremy L	2023 - Jan 2023 - 1st Council Jan 2023		\$960.44
56469	Coyne, Morgan Jane	2023 - Jan 2023 - 1st Council Jan 2023		\$701.86
56470	Grimes, Kevin	2023 - Jan 2023 - 1st Council Jan 2023		\$554.10
56471	Grindling, Abraham L	2023 - Jan 2023 - 1st Council Jan 2023		\$258.58
56472	Grindling, Elliot L	2023 - Jan 2023 - 1st Council Jan 2023		\$203.17
56473	Halm (Qrtly), Noah M	2023 - Jan 2023 - 1st Council Jan 2023		\$1,525.22
56474	Halm, John	2023 - Jan 2023 - 1st Council Jan 2023		\$554.10
56475	Halm, Sasha C	2023 - Jan 2023 - 1st Council Jan 2023		\$1,591.10
56476	Howell, Cameron M	2023 - Jan 2023 - 1st Council Jan 2023		\$1,514.54
56477	Hudson (Qrtly), Marty	2023 - Jan 2023 - 1st Council Jan 2023		\$960.44
56478	Johnston, Steve	2023 - Jan 2023 - 1st Council Jan 2023		\$45.76
56479	Kartes (Qrtly), Sohn L	2023 - Jan 2023 - 1st Council Jan 2023		\$886.56
56480	Kenny (Quarterly), Michael	2023 - Jan 2023 - 1st Council Jan 2023		\$369.40
56481	Kenny, Brayden	2023 - Jan 2023 - 1st Council Jan 2023		\$480.22
56482	Neher (Qrtly), Timothy D	2023 - Jan 2023 - 1st Council Jan 2023		\$554.10
56483	Ontiveros (Qrtly), Filiberto	2023 - Jan 2023 - 1st Council Jan 2023		\$1,662.30
56484	Ontiveros (Qrtly), Julianna	2023 - Jan 2023 - 1st Council Jan 2023		\$2,216.40
56485	Ontiveros III, Filiberto	2023 - Jan 2023 - 1st Council Jan 2023		\$443.28
56486	Randall (Qrtly), Steven	2023 - Jan 2023 - 1st Council Jan 2023		\$1,870.88
56487	Randall, Jake S	2023 - Jan 2023 - 1st Council Jan 2023		\$369.40
56488	Randall, Joseph R	2023 - Jan 2023 - 1st Council Jan 2023		\$849.62
56489	Stelljes (Qrtly), Michael	2023 - Jan 2023 - 1st Council Jan 2023		\$1,162.88
56490	Sullivan (Qrtly), Zachary L	2023 - Jan 2023 - 1st Council Jan 2023		\$258.58
56491	Todd, Christopher	2023 - Jan 2023 - 1st Council Jan 2023		\$220.59
56492	Todd, Michael I	2023 - Jan 2023 - 1st Council Jan 2023		\$184.70
56493	Council Trust Acct.	2023 - Jan 2023 - 1st Council Jan 2023		\$1,169.66
56494	Deferred Comp Program	2023 - Jan 2023 - 1st Council Jan 2023		\$625.00
56495	Dept of Labor & Industries	2023 - Jan 2023 - 1st Council Jan 2023		\$1,901.14
56496	Dept of Retirement	2023 - Jan 2023 - 1st Council Jan 2023		\$11,290.64
56497	Employment Security	2023 - Jan 2023 - 1st Council Jan 2023		\$151.91
56498	Goldendale, City of	2023 - Jan 2023 - 1st Council Jan 2023		\$80.00
56499	Washington State Support Registry	2023 - Jan 2023 - 1st Council Jan 2023		\$337.50
901540	City of Goldendale	2023 - Jan 2023 - 1st Council Jan 2023		\$24,734.32
901541	Employment Security - PFML	2023 - Jan 2023 - 1st Council Jan 2023		\$338.40
Direct Deposit Run -	Payroll Vendor	2023 - Jan 2023 - 1st Council Jan 2023		\$53,511.25
1/6/2023				\$114,538.04

AGENDA BILL: **H1**

AGENDA TITLE: **MOA PD Retention Pay**

DATE: **JANUARY 17, 2023**

ACTION REQUIRED:

ORDINANCE_____ COUNCIL INFORMATION_____ **X**_____

RESOLUTION_____ OTHER_____

MOTION_____ **X**_____

EXPLANATION:

The City Council authorized the Administration to increase Lateral Police Officer hiring incentive pay from 10k to 15k. The attached MOA replaces and implement the new incentive pay for Lateral Police Officers. Staff will be present to answer questions.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION: Approval

MOTION:

I MOVE TO APPROVE THE MOA FOR LATERAL POLICE OFFICER, INCREASE THE HIRING INCENTIVE PAY FROM \$10,000 TO \$15,000

Memorandum of Agreement
To the Agreement by and between
City of Goldendale and
Council 2, Washington State Council of County
And City Employees, representing Local 1533-G,
American Federation of State, County and Municipal Employees, AFL-CIO

January 1, 2022 to December 31, 2024

THIS MEMORANDUM OF AGREEMENT, herein replacing previous MOA's related to retention pay, is entered into to document the terms and conditions of mutual agreement between the City of Goldendale, Washington, hereinafter referred to as the "Employer," and Council 2, Washington State Council of County and City Employees, representing Local 1533-G, American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the "Union" relating to the subject matter of hiring Lateral Police Officers and the incentives associated with that hiring. This MOA is supplemental to the 2022-2024 Collective Bargaining Agreement (CBA) and is subject to termination pursuant to section 5 of this agreement.

IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN BETWEEN THE PARTIES AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

1. The parties mutually recognize the importance of having a competitive stance in the current law enforcement labor market to attract lateral Police Officer applicants. The Employer must implement measures to assist in achieving this objective and the Union agrees with this objective and will cooperate fully with the Employer.
2. The Employer hereby implements a Lateral Police Officer Hiring Incentive program. As part of the program, the Employer will pay a new Lateral Police Officer employee a hiring incentive of \$15,000 subject to the affected employee signing and conforming with the Repayment Agreement attached hereto as Attachment 1.
3. The parties agree that the hiring incentive will be paid in two installments as follows:
 - \$7,500 to be paid on the first paycheck following the officer's hire; and,
 - \$7,500 to be paid on completion of one-year of employment with the City of Goldendale.
4. Lateral Police Officer means entry into the Police Department by a new hire already trained and experienced in law enforcement at the Police Officer level. The lateral hire must have successfully completed a Police Basic Training Academy curriculum that meets Washington Administrative Code (WAC) 139-05-210 and related requirements and is recognized by the Washington State Criminal Justice Training Commission in their

reciprocity summary as appropriately certified. They must have a minimum of 12 months full-time non-probationary service and experience (current employment) as a sworn City Police Officer or County Deputy Sheriff. The 12-month experience requirement commences after graduation from the academy with subsequent successful certification and completion of the probationary period with the previous employer. They must obtain and maintain a valid Washington State Driver's License no later than the date of employment. The lateral hire shall be subject to the current Goldendale CBA probationary period and the other terms of the CBA.

5. The parties agree that this is a pilot program, and the Employer reserves the exclusive right to discontinue/or continue the Lateral Police Officer Hiring Incentive program up to the conclusion of the next successor CBA. If the Employer chooses to discontinue the program at any time during the current CBA or the successor CBA, the Employer will provide thirty (30) calendar days written notification to the Union. Thereafter, the program shall cease.
6. The parties agree that nothing contained in this MOA shall be construed in any manner to create any past practice and that the MOA shall not constitute any precedent setting with regard to the subject matter of this MOA.
7. The parties agree that any dispute and/or conflict as to the meaning, application, and/or interpretation of any provision of this MOA, except as regards the Employer's exclusive right to discontinue this program, shall be resolved through the grievance – arbitration provisions of the current CBA.
8. The parties agree that when the Employer is proceeding with the employment of a lateral hire law enforcement officer in compliance with this MOA and the incentive provisions, the affected employee and the parties shall sign the **Goldendale Police Department Washington State Lateral Police Officer Hiring Incentive and Repayment Agreement** attached hereto. Furthermore, the Employer and Union shall fully cooperate with each other regarding the enforcement of the terms and conditions of the Repayment Agreement.
9. Signature in Counterpart and Facsimile Procedures: The MOA may be executed in counterparts and, when signed by all parties, shall be binding upon all parties. Transmission of this MOA by facsimile machine or email showing the original signature of a party shall be considered an original signature and shall be binding upon the signatory party.
10. The Employer and Union agree that if a Lateral Police Officer Hiring Incentive and Repayment Agreement is accepted by the applicant and becomes an employee, when the Employer implements a Retention Incentive Program, the lateral hire officer who accepts the lateral hiring incentive shall not be eligible for any of the provisions of the Retention Incentive Program.

11. This MOA shall be effective beginning immediately upon signature by the last signing party prospectively. There shall be no retroactive application of this MOA.

THE PARTIES ACKNOWLEDGE AND AGREE to the terms and conditions set forth in this MOA as evidenced by the signatures of the applicable parties below:

FOR THE UNION:

Dusty Morford
Staff Representative Council 2

Mike Smith
Negotiation Team Local 1533-G, Uniformed

Leo Lucatero
Negotiation Team Local 1533-G, Uniformed

FOR THE EMPLOYER:

Michael Canon, Mayor
City of Goldendale

Patrick Munyan
City Administrator

**Goldendale Police Department
Washington State Lateral Police Officer Hiring Incentive
And Repayment Agreement**

This Agreement made on this ____ day of _____, 20__ between the City of Goldendale (City) and _____, a lateral hire Police Officer (Employee) and Council 2, WSCCCE, Local 1533-G, AFSCME, AFL-CIO.

Whereas, the City offers a hiring incentive to attract Washington State lateral Police Officers with the necessary experience;

IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN BETWEEN THE PARTIES AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

1. This is not to be construed as a guaranteed three (3) year employment agreement between the Employer and the Employee. The Employer has the right to terminate the Employee with or without just cause (not applicable to the 12-month probationary period/can be terminated with no cause whatsoever while on probation), subject to the terms and conditions of the CBA. In the event the Employee is terminated with cause, he or she shall be required to repay the funds subject to Section 7; and,
2. The Employee acknowledges that they have been offered a position as a Police Officer subject to the necessary background and qualification criteria; and,
3. The Employee further acknowledges and agrees that he/she has a three (3) year commitment subject to the provisions of Sections 1, 2, 4, 5, 6, 7, 8, 9, 10 and 11 of this Agreement; and,
4. The Employee acknowledges and represents to the City that they are qualified as being certified under CJTC standards as a Police Officer in fulfillment of the MOA between the Union and the Employer for the hiring incentive for lateral Police Officers with Washington State law enforcement experience; and,
5. The Employee accepts the hiring incentive subject to the following conditions:
 - A. The City will pay the Employee a hiring incentive of \$15,000.00 subject to the following provisions.
 - B. This incentive will be paid in two installments:

- i.) the first \$7,500.00 will be paid on the first paycheck following the Employee's hire.
- ii.) the second \$7,500.00 will be paid upon completion of one-year of employment with the City of Goldendale.

6. The above payments will be subject to all applicable tax deductions and any other deductions as determined by the City. Taxes will be withheld as incentive earnings from the Hiring Incentive and reported to the Internal Revenue Service as income on the Employee's Form W-2.

7. If the Employee voluntarily leaves employment with the Police Department or is terminated for cause before working three (3) full years for the City, the Employee shall be obligated to repay to the City 50% of the received Hiring Incentive pay to the City.

8. The Employee agrees that if they leave employment or are terminated for cause earlier than three (3) full years of employment, the amount owed the City shall first be deducted from their last paycheck and the balance shall be paid as directed by the City. The Union agrees to fully cooperate with the repayment process administered by the City. If the City must file claims and/or lawsuits to recovery the funds, the Employee shall be fully responsible for paying for the City's attorney's fees and costs associated with such claims and/or litigation regarding the repayment of funds to the City in addition to the Employee being responsible for their own attorney's fees and costs.

9. If the Employee's voluntary resignation of employment is for reasons beyond Employee's control (e.g., personal injury or illness), the City may in its sole discretion waive all or party of the liability owed by the Employee to the City. Any such waiver shall be in writing and be subject to signature by the Mayor, Chief of Police and City Administrator.

10. The Employer, Union and the employee agree that if a Lateral Police Officer Hiring Incentive and Repayment Agreement is accepted by the applicant and becomes an employee, when the Employer implements a Retention Incentive Program with incentive payments for then current employees, the officer who accepts the lateral hiring incentive shall not be eligible for any of the provisions of the Retention Incentive Program.

11. The Memorandum of Agreement (MOA) which was entered into between the City of Goldendale, Washington, hereinafter referred to as the "Employer," and Council 2, Washington State Council of County and City Employees, representing Local 1533-G, American Federation of State, County and Municipal Employees, AFL-CIO, hereinafter referred to as the "Union" addressing the subject matter of lateral law enforcement officer hiring terms and conditions shall be binding upon the lateral new hire and the parties.

12. The terms and conditions of this Repayment Agreement are final and binding on all the signatory parties below.

LATERAL NEW HIRE:

By: _____
Print Full Name

By: _____
Full Signature

Date: _____

FOR THE UNION:

Dusty Morford
Staff Representative Council 2

FOR THE EMPLOYER:

By: _____
Mayor

Date: _____

By: _____
City Administrator

Date: _____

By: _____
Police Chief

Date: _____

AGENDA BILL: **H2**

AGENDA TITLE: **Building Official/Code Enforcement/City
Planner
Replacing existing position and creating a
new exempt position.**

DATE: **January 17, 2023**

ACTION REQUIRED:

ORDINANCE _____ COUNCIL INFORMATION _____ **X** _____

RESOLUTION _____ OTHER _____

MOTION _____ **X** _____

EXPLANATION:

City Council as authorized the creation of a new exempt combined position to be known as the Building Official/Code Enforcement/City Planner. The attached job description has been reviewed by committee members. Once approved the Administration will advertise the new position. Staff will be present to answer questions.

FISCAL IMPACT:

ALTERNATIVES:

STAFF RECOMMENDATION: Approval

MOTION:

**I MOVE TO APPROVE THE NEW POSITION AND AUTHORIZE THE
ADMINISTRATION TO PROCEED WITH HIRING PROCEDURES. IN ADDITION,
UPON FILLING THE NEW POSITION THE CURRENT BUILDING OFFICIAL JOB
WILL BE ELIMINATED**

POSITION DESCRIPTION
City of Goldendale
Building Official/Code Enforcement/City Planner

Class Title: Building Official/Code Enforcement/City Planner

Department: City Hall

Division: FLSA Exempt

Salary Range: \$70,673.88 to \$86,109.24

Date:

POSITION SUMMARY:

This job description is multifaceted approach to comprehensive code enforcement comprised of those duties commonly performed by a building official, municipal code enforcement officer and city planner. The purpose of this position is to provide consistent review, implantation, and enforcement of all elements of Federal, State and Local code enforcement including, but not limited to, land use development, municipal code enforcement, building construction, design and permitting. The purpose is to ensure compliance with International Building Codes, local and state codes/ordinances, and state/federal laws requiring daily inspection, plans examining, permitting, report drafting and customer service activities.

Essential Functions

1. Assumes responsibility for implementing and managing all activities related to setting and ensuring compliance with development standard, building standards, including plan check, inspection, and issue permits for land development activities.
2. Develops, implements, and assists staff regarding effective procedures and methods for the efficient implementation of all aspects of code enforcement as defined in this job descriptions.
3. Works independently and within a team to ensure consistent code enforcement and administration; quality inspections; fair and thorough plan review, and timely customer service.
4. Performs technical research regarding code enforcement activities; analyzes and rules on alternate methods that may be available to the applicant; provides code interpretations and establishes written policies and procedures needed in the administration and enforcement of the state building code and local ordinances related to building, land use and nuisance code enforcement.
5. Assists in the development and implementation of division goals, objectives, policies, ordinances, and priorities. Assists establishing budget.
6. Works effectively with the public, developers, contractors, architects, and citizens to convey code regulations, resolution methods, and comprehensive permit processing procedures.

7. Explains policies to the public, developers, contractors, architects, and others in person, using computers, and over the phone in a courteous and helpful manner.
8. Establishes and maintains liaisons with appropriate government bodies, private firms, organizations, and individuals to ensure compliance with appropriate laws and development standards.
9. Collaborates and works with department directors and other division heads on applicable services activities.
10. Prepares and administers statistics, reports, and communications using Word, Excel, PowerPoint, or other Microsoft Office software.

Other Job Functions

Establishes and maintains an effective system of communication within the City Council and coworkers. Establishes and maintains effective working relationships with others using tact and diplomacy. Responds to Customer Service Requests; provides quality internal and external customer service. Consults with other department staff to resolve construction and inspection issues. Performs additional related duties as required.

Knowledge of:

- City/county permit system, plan review and inspection practices.
- Washington State Building code or ICC family of codes.
- The permit process from application, issuance, final inspection, and certificate of occupancy.
- Types of construction, allowable size of buildings, and the allowed occupancies.
- Essential Job Functions Review land use and environmental applications and site plans for compliance with local and state regulations and plans.
- Conduct project review meetings and site inspections as necessary to identify any applicable conditions and potential impact of project.
- Prepare staff reports of findings, including recommendations and supporting data for approval and submission to the Hearing Examiner, Planning Commission and/or Board of City Council.
- Provide information to property owners, investors, real estate developers and other interested parties pertaining to land use applications, ordinances, codes, and related community development information.
- Assists zoning and building inspectors in assuring compliance with applicable codes and ordinances.

Ability to:

- Work under stressful conditions or with limited time.
- Read plans and understand calculations and specifications.
- Read and help customers understand sketch construction details.
- Work with people from differing backgrounds and varied experience and/or knowledge of the construction field, land use development and municipal and state code compliance.
- Communicate effectively verbally and in writing.
- Be fair, consistent, and positive while resolving code issues and enforcement problems, using independent judgment or limited direction from supervisors.
- Display organization, communication, and time management skills.

- Use legible penmanship, business level vocabulary, and typing skills.
- Understand the legal aspects of code enforcement.
- Understand instructions and use verbal and numeric aptitudes.
- Show patience and persuasiveness when interacting with other people.
- Works with the staff for legal action to resolve troublesome or non-complying cases.
- Communicate with the public on a variety of land use and environmental matters.
- Conduct and prepare limited technical research and recommendations for drafting or revising local development legislation and plans.
- Provide information regarding City codes, laws, and ordinances.
- Respond to and investigate complaints and reports of possible violations of City codes.
- Prepare reports, recommendations, and case information, and present evidence at appeal hearings and/or legal proceedings. Testifies in court and in administrative proceedings if necessary.
- Coordinate enforcement actions with other departments, jurisdictions, or regulatory agencies.
- Track all violations through the City's customer service request portal and maintains working files on all violations.
- Advise on code compliance policy questions, including proposed code compliance related amendments to the City codes. May develop or assist with drafting materials for Council review.
- Review sign permits and sign programs for code compliance. Performs regular sign sweeps to ensure all temporary and permanent signs within City limits meet code.

JOB DEMANDS AND WORK ENVIRONMENT:

Work requires the operation of a motorized vehicle and mobility for conducting inspections. Outside work and inspections will require exposure to varying weather and terrain. Must frequently sit and talk or hear; occasionally stand, walk, grip or feel with hands, reach with hands and arms, climb or balance, stoop, kneel, crouch or crawl, taste or smell and lift objects weighing up to 25 pounds. Work environment has exposure to indoor environment, outdoor environment, noise, moisture and/or humidity, and dust. Necessary aptitudes include spatial aptitudes, perception of detail, finger and manual dexterity, eye/hand/foot coordination, analytic and problem-solving ability, initiative, precision, alertness, memory, concentration, reasoning ability and judgement. May occasionally require work beyond normal working hours, and occasionally represent the City at Planning Commission, neighborhood meetings, City Council, or other similar meetings.

MINIMUM QUALIFICATIONS:

Education, Experience, and Training:

Building Official - ICC certification and 3 years of combined experience as a plan's examiner and/or combination building inspector; or ICC certification, 3 years of experience in a lead role. Must have, or could obtain, ICC Certified Building Official, ICC Mechanical Certification, ICC Building Inspector Certification, and ICC/IAPMO UPC Plumbing Inspector Certification required. Must possess valid Washington State driver's license.

City Planner Requirements – knowledge of, or the ability to learn quickly, urban, or regional planning, environmental planning, urban design, or a related field preferred. Must have the ability to

obtain a Certification with The American Institute of Certified Planners (AICP). Detailed knowledge of the principles behind new urbanism, transit-oriented development, and complete street design is preferred.

Code Enforcement Officer – analyze research to determine applicable ordinances, codes, regulations, and statutes. Meet deadlines efficiently by applying knowledge of the procedures to fulfill essential job duties; Provide excellent public relations and customer service skills; Work in a multi-task environment; Ability to organize, prioritize, and carry out office work with minimal supervision.

Position descriptions are intended to present a descriptive list of the range of duties necessary to describe the principal functions for this job, the level of knowledge and skill typically required, and the scope of responsibility but should not be considered an all-inclusive listing of work requirements. Essential duties include but are not limited to those listed above. Minimum qualifications are intended as a representative of what is typically associated with this job classification. Any combinations of education and/or experience that demonstrates the ability to perform the functions of the job will be considered.

The City of Goldendale is an equal opportunity/affirmative action employer committed to achieving excellence and strength through diversity. The city seeks a wide range of applicants for its positions so that one of our core values, a qualified and diverse workforce, will be affirmed. Americans with Disabilities Act (ADA) compliance requires the city to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.